

Useful information for the new EPIET fellows

based on the experience of the fellows of the previous cohort(s)

Host country : **Italy**

Host institution : **Istituto Superiore di Sanità**

Contract/health insurance:

National health insurance in Italy is managed by the National Health Service (*Servizio Sanitario Nazionale*, SSN) and funded through direct taxation (IRPEF and IRAP) as well as indirect taxation such as VAT and excise taxes on petrol.

Registration is handled at a local level by the Local Health Service (*Azienda Sanitaria Locale*, ASL) which issues a social security number and a health card (*Tessera Sanitaria*).

Information about Italian Health Card:

<http://sistemats1.sanita.finanze.it/wps/portal/portalets/cittadinots/ts>

1. **Necessary documents to sign the contract and to get a health insurance:**
 - a. **Codice fiscale**
 - b. **Copy of passport**
 - c. **Copy of contract, either in Italian or with an Italian language declaration (English language contract won't do on its own)**
2. **Information about the health insurance :**
3. **Recommendations/Suggestions :**
 - a. **Just get first the codice fiscale** (Agenzia delle entrate), you need it for everything. Scan it to be able to print copies at any time. You might also be able to handle health insurance at the same time with the codice fiscale.

Codice Fiscale – can be obtained easily from local authorities (Agenzia Entrate):

Address: VIA IPPOLITO NIEVO 36 - 00153 ROMA

Telephone: 06/583191; Fax: 06/58340629

E-mail: DP.IROMA.UTROMA1@AGENZIAENTRATE.IT

Bank account :

1. Necessary documents to get a bank account:

You'll need the codice fiscale:

As above, can be obtained easily from local authorities (Agenzia Entrate):

Address: VIA IPPOLITO NIEVO 36 - 00153 ROMA

Telephone: 06/583191; Fax: 06/58340629

E-mail: DP.IROMA.UTROMA1@AGENZIAENTRATE.IT

Note: You are also recommended to have taken residence in Rome for a properly working bank account, but EPIET 2013 has never tried the whole process. It's also possible to consider using existing European accounts; SEPA-transfers work well and debit-cards are relatively cheap for withdrawals. As you very well know, it depends of course of your contracts at your bank in your country.

2. Recommendations/Suggestions :

The bank at the Istituto exist anymore (Banca Marche). Near the Istituto, there is an office of "BNL" (95/A, Viale Ippocrate - 00161 Roma (RM) tel: 06 49382704). Unicredit is also close. But in total, internet-accounts can probably offer better deals than physical banks.

Accommodation :

1. Necessary documents to enter into a rental lease:

In Italy, sometimes, it is difficult to have a legal contract. Still applies in 2013-2014.

2. Recommendations/Suggestions :

For example:

<http://www.mioaffitto.it>

www.kijiji.it

<http://www.bakeca.it/>

<http://www.portaportese.it/>

"Cerco offro camera stanza in affitto a Roma" (facebook group)

Residence permit/card (if needed) :

1. Necessary documents :

EU citizens don't need residence permit and might not need a residence card either, but for stays longer than 3 months residency should be taken in Rome (dichiarazione di residenza in municipal office, see below).

Documentation required for applications for changing residence:

Passport, Codice Fiscale, work contract, special form available from:

http://www.comune.roma.it/wps/portal/pcr?jppagecode=cambio_abit_res_mun_i.wp

2. Recommendations/Suggestions :

Residency can be declared via email by scanning the relevant documents and the filled application form. The form is only available in Italian in the address:

http://www.comune.roma.it/wps/portal/pcr?jppagecode=cambio_abit_res_mun_i.wp

Email worked in 2013-2014.

In the office you can prepare to queue for a very long time, and the staff does not speak English.

Fun/Ideas/other useful suggestions/ contacts :

Getting to & from Rome:

Airports: Rome has two airports - Fiumicino (Leonardo da Vinci) and Ciampino.

Fiumicino

This is Rome's main airport and is well-connected with the centre during the day by an express train. The express train between Fiumicino Airport and Stazione Termini (Rome's main train station) the journey takes about 30 minutes. There are also slower and cheaper trains to other stations, consider them if not going explicitly to Termini. The train departs from and arrives at Termini station and runs from 6.30am till 11.30pm, slower trains SOMETIMES also later. Bus is the cheapest option to reach Termini, and at least on Sundays relatively fast.

Ciampino

Rome's smaller airport, is mostly used by charter flights and budget airlines (e.g. RyanAir). To get to the centre from this airport, take COTRAL bus, get off at Metro A: Anagnina station, then to Termini Station. Also there are a lot of buses from Ciampino to Termini station.

Public Roman transportation

Public transportation tickets must be purchased in advance from tabacchi, newsstands, bars, or vending machines (also inside the bus, which require exact change) and major bus/metro stops. Monthly ticket costs around 35EUR, yearly ticket 250EUR (2013). You'll need at least a picture and perhaps a passport (or equivalent) for the yearly ticket, maybe also the codice fiscale.

For the monthly & yearly ticket:

<http://www.atac.roma.it/index.asp?lingua=ENG>

Metro

The Roman metro (called *Metropolitana* by residents) goes round rather than through the historic city. It has only two lines, A (red) and B (blue), which cross at Termini Central Station. Two of the stations are close to Istituto Superiore di Sanita: Policlinico and Bologna. Trains run approximately every 4-10 minutes, from 5:30 am until 11.30 pm every day (until 1:30 am on Fridays and Saturdays).

Buses and Trams

There are hundreds of bus lines, running from 5:30am till midnight. All buses and trams travel in both directions. .

Night buses: Over 20 night bus lines run from 00:30am to 5:30am. The main terminal stations

are Termini (Piazza dei Cinquecento) and Piazza Venezia. From these two squares buses leave for all directions every 30 minutes. Night bus stops are marked with a letter N. You should be able to purchase tickets on board.

Taxi

If you need a taxi, remember to look for the official metered white or yellow taxis. There are taxi ranks in many locations throughout the centre, but it is nearly impossible to hail one driving down the streets, particularly at night. Make sure your taxi is metered; insist on the metered fare, rather than an arranged price.

To call for a taxi within Rome, you can try 06 3570, 06 4994, 06 6645, 06 551, or 06 8822 (not checked in 2014).

Public Holiday in Italy/Rome

- January 1: New Year's Day
- January 6: *Epifania*
- Easter (*Pasqua*): Easter Monday
- April 25 (*Liberation Day*)
- May 1: Labour Day
- June 2: *Festa della Repubblica*, to celebrate the birth of the Italian Republic on this date in 1946.
- June 29: *San Pietro e Paolo* (only in Rome)
- August 15: Ferragosto.
- November 1: *Ognissanti* (All Saints' Day)
- December 8: Immacolata Concezione (Immaculate Conception).
- December 25: *Natale* (Christmas Day)
- December 26: *Santo Stefano* (St. Stephen's Day)

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